MUSIC FOR HEALING & TRANSITION PROGRAM™*, INC*

Information for Students for Using Zoom Teleconferencing

To attend the live, remote Module 3 class, you will need a stable internet connection for the entire class time, with enough bandwidth to support video. If you use a phone to call in to listen and talk during the class (if you do not have a microphone on your computer) you will need enough minutes for the 15 hour class. If your computer's mic is not sufficient or there is not a mic, you might choose to buy a better one (prices can vary from $10.00 and up for a computer mic). You need a setup where you will be sitting in which the camera & mic will allow the teacher and other students to see and hear you when playing your instrument or singing.

The links below will take you to Zoom support to instruct you on system requirements and how to get started and how to test your video and microphone equipment.

You will need to sign up for a FREE account just for the purpose of testing your equipment. When you participate in the class you will be doing so on MHTP's Pro Plan, not your own free account.

It is your responsibility to test and confirm your system is compatible per Zoom's specifications, that you can be seen and heard, and that you can see and hear the teacher.

This MUST be completed prior to registering for Module 3. You can do this by using your free account as explained above, testing your equipment via the links below. We recommend that you test your system with another person by inviting them to join you in a meeting using your free account. Use the link below to invite someone to your meeting.

No refunds will be issued if you fail to confirm your system's compatibility.

LINKS:

System requirements: https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-and-Mac

How to get started using Zoom: https://support.zoom.us/hc/en-us/articles/201362033-Getting-Started-on-PC-and-Mac

How to join or test computer audio: https://support.zoom.us/hc/en-us/articles/201362283-How-Do-I-Join-or-Test-My-Computer-Audio-

How to join via telephone: https://support.zoom.us/hc/en-us/articles/201362663-How-Do-I-Join-by-Telephone-

How to test your video: https://support.zoom.us/hc/en-us/articles/201362313-How-Do-I-Test-My-Video-

How to schedule a Zoom meeting: https://support.zoom.us/hc/en-us/categories/201146643-Meetings-Webinars

DURING THE MEETING:

- Please keep your mic on mute unless you are speaking. This will alleviate echo and extraneous noise for everyone.
- If you have questions, just ask them at an appropriate time in the discussion (there is no "raise hand" function on Zoom).
- During general discussions, each person should monitor his/her mute button, but feel free to turn it off and join in on a discussion.
- VERY important to close any unnecessary programs, e.g. email, internet browser, which will take bandwidth and compete with the Zoom signal for transmission of data and cause you to have unstable Zoom signals.
- Plan how you will be able to play your instrument while at your computer's video and audio area so the class can see and hear you while you play.
- Please set up your space for the class in a quiet, non-distracting environment. Since we will all be at our own homes for the class, please let other people who may live with you or be visiting to not wander around in view of the camera (pretty distracting—we will want to know, Who is that?) and to please not introduce background noise. Disconnect, turn off, or silence any phones. Remove any other sources of sound around you.
- If you are dropped from the videoconference, use the link provided in the original invitation to the meeting email and log back in immediately. Email or call the Teacher's cell phone if you cannot log back in.